Refund Form

|  |  |
| --- | --- |
| **First Name** |  |
| **Last Name** |  |
| **Affiliation** |  |
| **E-mail** |  |
| **Amount of payment** |  |
| **Reason for cancellation** |  |
| **Account Information** | Baneficiary’s Name:  Beneficiary Address & Tel. no.:  Bank Name:  Bank Address:  Bene’s A/C No.:  SWIFT CODE: |

**\*Cancellation and Refund Policy**

The Organizing Committee will refund the registration fee according the following rules. Notification of cancellation must be received in writing to the Secretariat by e-mail or fax.

Only cancellations made in writing are acceptable.

|  |  |
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| **Date** | **Amount to be Refunded** |
| By September 20, 2014 | 80% of Registration Fee |
| By September 27, 2014 | 50% of Registration Fee |
| After September 28, 2014 | No Refund |

-All bank charges for remittance must be paid by the registrants.

-Refunds will be made after the Conference.

If you have any questions about the registration, please contact the KSMCB 2014 secretariat(home@ksmcb.or.kr).