**HOTEL RESERVATION REQUEST**

|  |  |  |  |
| --- | --- | --- | --- |
| **Reservation Dept.** | **Tel. +82 2 559 7777** | **Fax. +82 2 559 7896** | **e-mail.** [**ic-convention@parnas.co.kr**](mailto:ic-convention@parnas.co.kr) |

♦ Please complete this form and return directly by fax or email to us **by Sep. 28th, 2016** to ensure room availability and group rate.

|  |  |
| --- | --- |
| **1. PARTICIPANT INFORMATION** | |
| **Title :** | |
| **Last Name :** | **First Name :** |
| **Company Name:** | **Email :** |
| **Address :** | **Country :** |
| **Phone No. :** | **Fax No. :** |

|  |  |  |  |
| --- | --- | --- | --- |
| **2. HOTEL RESERVATION** | | | |
| **Hotel : InterContinental Seoul COEX** | | | |
| **Check-in Date :** | **Check-out Date :** | | |
| **Room Type :** | Single Occupancy | | Double Occupancy |
| **Superior Room** |  | |  |
| **Elite Room** |  | |  |
| **Smoking Preference :** | | | |
| **No. of Guest :** | | **Accompany Name :** | |
| **Flight No. :** | | **Arrival Time :** | |
| *\*Above room rates are quoted in Korean Won.* | | | |
| *\*Above room rates are based on single occupancy.*  *Double occupancy charges at additional KRW30,000(subject to 21% of service charge and cumulative government room tax).* | | | |
| *\*Above room rates are exclusive of Breakfast Buffet. Special breakfast rate is offered at KRW30,000(subject to 21% of service charge and cumulative government room tax) per person.* | | | |
| *\* Above room rates are inclusive of in-room internet.* | | | |
| *\*Above room rates are subject to 21 % of service charge and cumulative government room tax.* | | | |
| *\*Above room rates are invalid to save IHG reward points.* | | | |
| *\*Above room rates are valid 3days pre and post based on main event dates.* | | | |
| ***\* Check-in time - 3:00 pm, Check-out time - 12:00 noon.*** | | | |

|  |  |
| --- | --- |
| **3. CREDIT CARD GUARANTEE** | |
| **Credit Card : /** | |
| **Card Number :** | **Expiry Date :** |
| **Card Holder :** | **Signature :** |
| **\* Cancellation made after 7days prior to arrival including no-shows: Whole reserved nights’ room charge including service charge & tax.** | |
| **4. SPECIAL REQUEST** | |
|  | |